



**Prince Sattam bin Abdulaziz University  
Research Excellence Award  
(Guidelines)**



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

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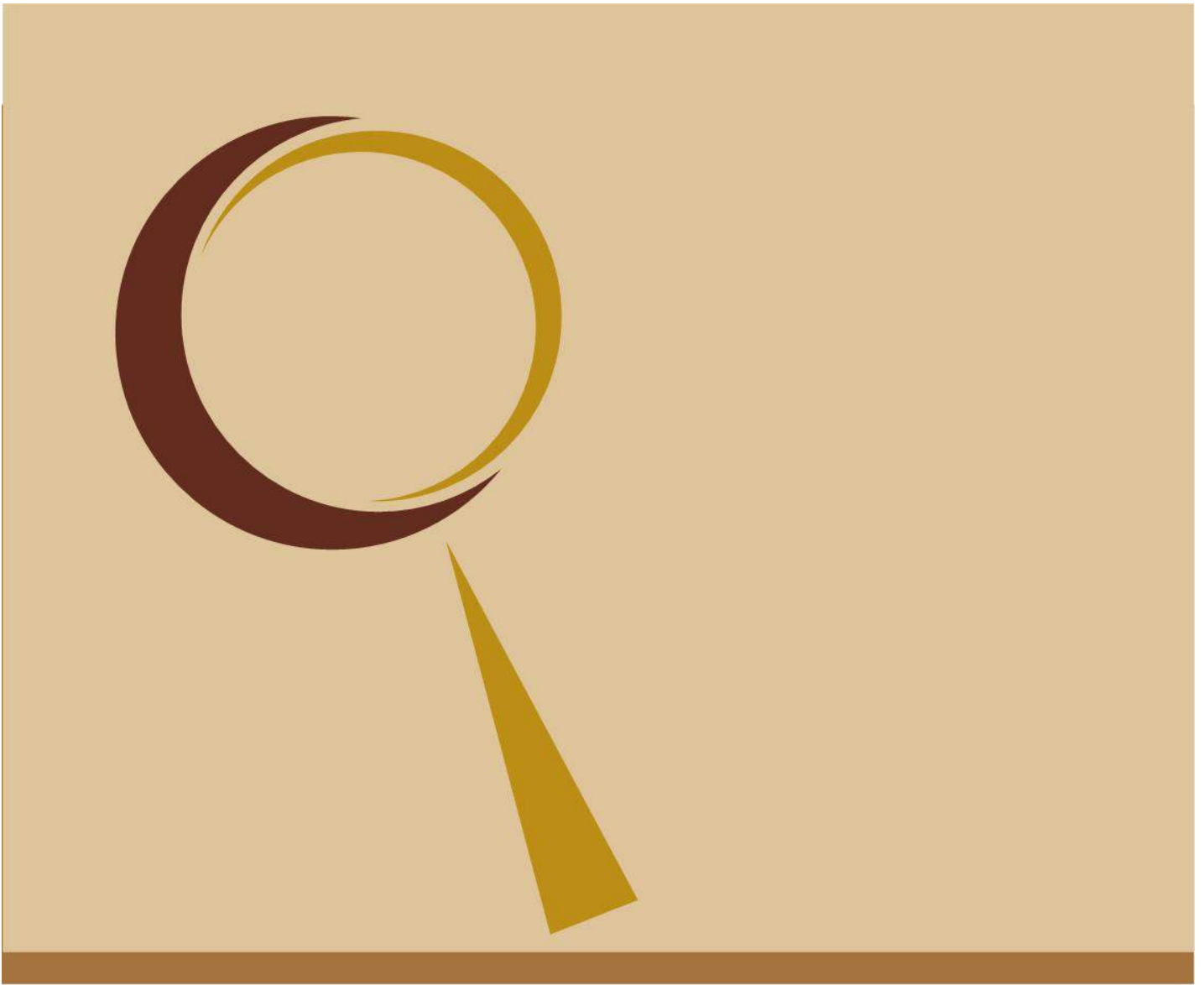
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***Prince Sattam Bin Abdulaziz University  
Research Excellence Award  
Guidelines***

### **1. Introduction:**

Prince Sattam Bin Abdulaziz University award has been established firstly: to honor distinguished faculty members, researchers, and students for their contributions in academic research and secondly: to promote qualitative development of scientific research and to encourage publication in internationally reputed scientific journals and periodicals. The award will be given annually to the outstanding researcher, department and college in scientific research in the fields of Health Sciences, Basic and Engineering Sciences and Humanities. These awards, as envisioned, will contribute to raise the awareness level of faculty members about the importance of scientific research excellence. Moreover, it will to encourage them to excel in international knowledge transfers, create an attractive scientific research environment and to enhance scientific research competencies in the university.

A total of eighteen awards have been established in six broad categories which includes twelve awards for individual researchers and six awards for the best colleges and academic departments. The Award Executive Committee will supervise the procedures of nomination submission according to the predefined criteria and set up controls for each type of award. This committee may authorize sub-specialized committees to evaluate the applications.





## 2. Vision, Mission and Objectives:

**Vision:** To attain excellence in scientific research

**Mission:** To Promote the level of scientific research in the university by motivating the faculty members and researchers to conduct research of creative innovation, which in turn contributes to the achievement of excellence in scientific research.

### **Objectives:**

1. To have qualitative development of scientific research.
2. To encourage outstanding scientific researchers in view of creating further scientific excellence.
3. To encourage publishing of scientific research in prestigious international journals.
4. To increase the level of awareness about the importance of scientific research activities and publishing in faculty members and students.
5. To encourage faculty members to create a harmonious research environment in order to facilitate international knowledge transfer in scientific research.

## 3. Types of the Award:

### **First: Best College / Department in Scientific Research Award**

1. **Best College in Scientific Research Award:** This award will be given to the outstanding college, which has the best output of scientific research at the university level in the four branches combined, health sciences, basic sciences and engineering and humanity studies specializations.
2. **Best Department in Scientific Research Award:** This award will be given to the outstanding department, which has the best output of scientific research at the university level in the four branches combined, health sciences, basic sciences and engineering , and humanity studies specializations.

### **Second: Awards for outstanding researchers:**

These awards will be given to outstanding researchers as follows:

1. **Scientific Research Publication Award:** This award will be given to the best researcher whose work is characterized by quality and excellence in health science, basic sciences and engineering and humanity studies specializations.
2. **Book Aothorship/Translation Award:** This award will be given to the best authored or translated book in health sciences, basic sciences and engineering and humanities specializations.
3. **Regional, National and International Prizes' Winners Award:** This award will be given to three researchers who are recipients of regional, national, regional or international awards recognized and classified according to the National Commission for Academic Assessment and Accreditation (NCAAA) in health sciences, basic sciences and engineering and humanities specializations.
4. **Inventions, Innovations, and Patent of Invention Award:** This award will be given to three researchers for their inventions, innovations, and patents of invention. The award is characterized by their creativity and excellence in health sciences, basic sciences and engineering and humanities specialties.

## 4. General Conditions and Qualification Criteria for Awards:

### **a) General Conditions:** (These conditions must be met by all applicants)

1. The applicant must be an employee of Prince Sattam Bin Abdulaziz University.
2. The applicant must apply for the award during the specified time, satisfying all the conditions and providing all supporting documents as required.
3. The work admitted to receive the award should be completed and related to the previous year or to the period of time specified.
4. The applicant shall not be a member of the Executive Committee or any committee formed assess to awards proposed work.
5. The award will be given once every academic year.
6. The award Executive Committee has the right to withhold any announced award, withdraw an award or not announce any or some of awards for the reasons as deemed fit by the committee.

7. Any work proposed for the award should have a mention of the affiliation of the applicant, name of department/college and clearly show the name and the address of the university as: Prince Sattam bin Abdulaziz University, Alkharj, Kingdom of Saudi Arabia.

## **b) Specific Conditions, Qualification and Evaluation Criteria:**

- i. Best Colleges in Scientific Research Award:** This award will be given to the outstanding college in scientific research which has the best output of scientific research at the university level.

### **Evaluation Criteria:**

1. Number of patents, invention and scientific innovations registered in the department name.
2. Number of papers published in the classified international peer reviewed journals (Web of Science / Scopus).
3. Number of the authored or translated books.
4. The ratio of funded research projects won by total faculty members of the department or faculty research projects (Principal investigators only).
5. Number of researchers who won international, regional or national awards.

- ii. Best Department in Scientific Research Award:** This will be given to the outstanding departments in scientific research which has the best output of scientific research at the university level.

**Evaluation Criteria:** The criteria mentioned for the best colleges award will also apply for the evaluation of best department award.

- iii. Scientific Research Publication Award:** This award is given to the best researcher whose work is characterized by quality and excellence in health sciences, basic sciences and engineering and humanities specializations.

### **Qualification criteria**

1. The scientific research publication must be in scientific journals classified in either one of the two scientific Databases: Web of Science (ISI) or Scopus for health sciences, basic sciences and engineering specializations.
2. The scientific research publication in Arabic classified journal for the humanitarian and administrative sciences will qualify according to the following conditions:
  - i. The Journal has both hard and soft published papers.
  - ii. The Journal must specialize in scientific field.
  - iii. The Journal is publishing and has been published for the last 5 years (at least) and has a minimum of 10 issues
  - iv. The Journal advisory committee consists of 10 Professors at least and belonging to different geographical areas worldwide.
  - v. The Journal is being issued by a nonprofit academic body or bodies or research centers or specialized scientific associations.
  - vi. The editorial board of the journal contains only associate and full professors..
  - vii. The Journal has declared clear and workable rules of publishing.

### **A) Evaluation criteria for publications in web of science and Scopus:**

1. Ranking will be made to the number of articles published in either of the two databases (Web of Science (ISI) or Scopus) in accordance with the classification of Four Quartiles (Q1, Q2, Q3, Q4).
2. Research Leadership: Articles published with the author being the first, second or correspondence author.

- iv. Book Authorship/Translation Award:** This award is given to the best authored or translated book in health sciences, basic sciences and engineering, and humanities specializations.

### **Qualification Criteria:**

1. The applicant must have referred his/her affiliation with Prince Sattam bin Abdulaziz University on the book submitted for the award.
2. The theme of the book must match with author(s) specialization.
3. The published work must have an International Standard Serial Number (ISSN).
4. The book must have been reviewed in accordance with the Scientific Council regulations.





**Evaluation Criteria:**

1. The authored books will bear 60 % of the weight and the translated book will bear 40% of the weight from the total scored marks.
2. The distinction between the books is made according to the following criteria:
  - a. Clarity of the book title and its suitability to the theme.
  - b. The importance of the topic of the book and its likelihood to serve the community both academically and socially.
  - c. The quality and layout of the book.
  - d. Author rank in writer(s) list.

**v. National , Regional and International Prize winners Award:** This award will be given to three researchers whom are recipients of national, regional or international awards recognized and classified according to the (NCAAA) in health sciences, basic sciences and engineering and humanities specializations.

**Qualification Criteria:**

1. The prize should be a scientific one. (Not awarded for discretionary or incentive purposes or awarded by a foundation for which the author has worked previously).
2. The award should be within the approved lists of awards from the (NCAAA).
3. The award won should be related to the particular year for which the prize requests have been asked or the year preceding to it.

**Evaluation criteria:**

1. The nature of the scientific prize or prize competition on local or regional or international basis.
2. Applicant's rank in the award (single/joint).

**vi. Inventions, Innovations, and Patent of invention Award:** This award will be given to three researchers for their inventions and innovations and patents of invention. It is characterized by their creativity and excellence in health sciences, basic sciences and engineering and humanities specializations.

**Qualification Criteria:**

1. The invention, innovation and patent of invention should be related to the particular year for which the award requests have been asked.
2. The invention, innovation and patent of invention must have been registered in one of the patent/invention registration offices in the USA or Japan or the European Office for inventions or the King Abdul Aziz City for Science and Technology.
3. The invention, innovation and patent of invention should be resulted from scientific research published in a journal classified according to the Web of Science (ISI).
4. The applicant must have referred his/her affiliation with Prince Sattam bin Abdulaziz University on the invention, innovation, patent of invention submitted for the award.

**Evaluation Criteria:**

1. The number of patents submitted and the applicants contribution to each of them.
2. The profits associated with patents (profit: commercial, economic, social or scientific value of the patents).
3. Researcher leadership and researcher rank on invention, innovation, patent of invention document.

**A) Distinction between standard Arabic Journals:**

1. The Arabic Journals shall be classified to four levels to compete for the different awards according to the following criteria;
  - a. The existence of Publishing House to which the journal belongs.
  - b. The existence of statistical data base of the journal.
  - c. Number of the Advisory Board of the Journal.
  - d. Regulations for issuing electronic and hard copy versions of the journals during the last five years.
  - e. Adherence of research published in the Journal to its rules.

2. Number of papers published in accordance with the classification of journals in Quartiles (Q1, Q2, Q3, Q4) in the same category of journals.
3. Research leadership: Number of articles in which the applicant is a first or second or a corresponding author.

**5. Award Stages: (From application to final award presentation).**

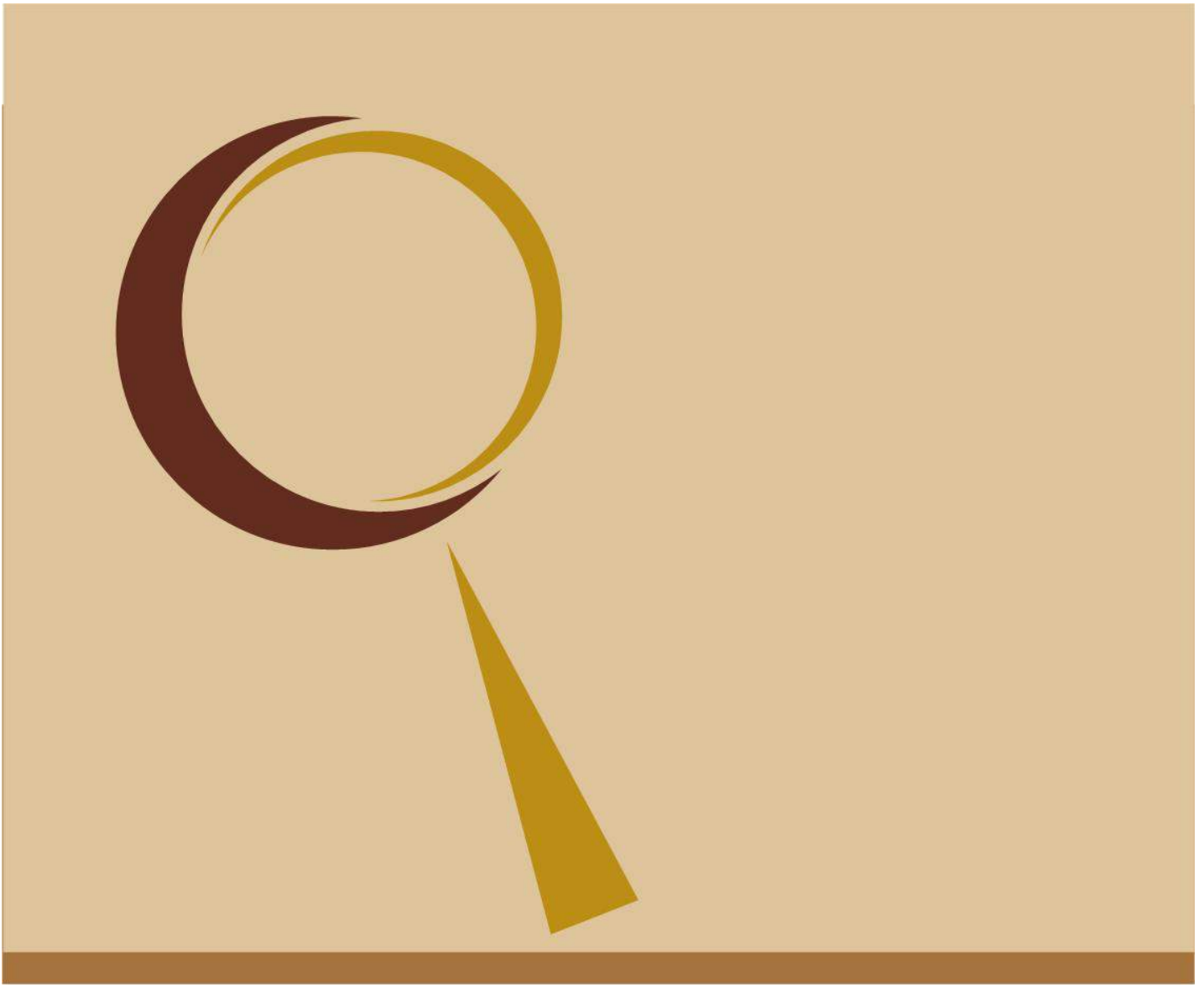
1. The announcement of the submission of applications for the award.
2. Preliminary assessment of applications to make sure that all conditions are met.
3. Assessment and Evaluation by the Committee.
4. Approval of the results by the Supreme Committee and Scientific Council
5. Approval of the Honorable Rector.
6. Final award announcement and holding awards ceremony.

**6. Award Value:**

1. Certificate of Appreciation.
2. Memorial Medal.
3. Financial award as follows:
  - i. Twenty-five thousand riyals (SAR 25,000/-) for each individual winner or even division of this sum if a research group wins.
  - ii. Fifty thousand riyals (SAR 50,000/-) for the winning department. The award amount shall be used for research infrastructure development of the department.
  - iii. Hundred thousand riyals (SAR 100,000/-) for the winning college. The award amount shall be used for research infrastructure development of the college.

**Clarifications:**

- ISI/WOS is Thomas Reuters Web of Science and is available at website: <http://wokinfo.com>, or access via Saudi Digital Library website: <http://www.sdl.edu.sa>.
- Elsevier-owned Scopus is a database of refereed and indexed journals and periodicals and can be accessed via website: <http://www.scopus.com> or via Saudi Digital Library website: <http://www.sdl.edu.sa>.
- The journals are classified in Four quartiles (four groups) according to the number of criteria: Q1 shall be of the highest value, while Q4 will have lower value.
- Note: The scientific journals can be indexed in both databases (WOS and SCOPUS)



*Application and Evaluation Forms*





**Best College in Scientific  
Research Award**



Prince Sattam Bin Abdulaziz University  
Vice Rectorate for Graduate Studies and Scientific Research

## Best College in Scientific Research Award [Application Form]

College Information			
College Name:		Number of Academic Departments:	
Classification:	<input type="checkbox"/> Humanities	<input type="checkbox"/> Basic Sciences or Engineering	<input type="checkbox"/> Health Sciences
Number of Teaching Staff:	Prof.	Associate Prof.	Assistant Prof.
College Dean Name:		College Website:	
Email:	Phone :	Fax :	Signature:

Reference Information - Scientific Activities					
1. Registered Patents <sup>1</sup>					
No	Patent field and subject	Patent holder	Registration information	Year	NCAAA Approved <sup>2</sup>

2. Papers published in WOS (ISI) <sup>1</sup>			
No	Paper Title	Author(s)	Journal Name and Year

<sup>1</sup>Attach papers or Expand tables to accommodate more information

<sup>2</sup>National Commission for Academic Accreditation and assessment



3. Papers published in (Scopus) <sup>1</sup>			
No	Paper Title	Author(s)	Journal Name and Year

4. Published books <sup>1</sup>						
No	Book Title	Author Name	Publisher	Year	Registration Number	Authored/ Translated

5. Funded Research Projects <sup>1</sup>					
No	Project Title	Name of key Person	Period	Total Fund	Fund Provider

<sup>1</sup>Attach papers or Expand tables to accommodate more information

<sup>2</sup>NCAAA: National Commission for Academic Accreditation and assessment



6. Scientific Prizes <sup>1</sup>						
No	Title of Prize	Prize Holder	Prize Provider	Year	NCAAA Approved <sup>2</sup>	International/ Regional / National

### Required Supporting Documents

1. Approved Application form
2. College approval
3. Published papers
4. Authored/edited/translated books
5. Patents registration certificates
6. Prizes certificates

(Attach one original of all documents and three copies)

<sup>1</sup>Attach papers or Expand tables to accommodate more information

<sup>2</sup>NCAAA: National Commission for Academic Accreditation and assessment

## Best College in Scientific Research Award [Evaluation Form]

Evaluator Personal Information		
Name		
Academic Rank: <input type="checkbox"/> Prof. <input type="checkbox"/> Associate Prof. <input type="checkbox"/> Assistant Prof.		
Institute/Company:		Specialty:
Contact Information: Phone :		Mobile:                      Email:
Address:		Postal Code:                      City:
Bank name and Address: [IBAN ]Bank Account Number]		

College Information		
College Name:		University Branch:
Classification: <input type="checkbox"/> Humanities <input type="checkbox"/> Basic Sciences or Engineering <input type="checkbox"/> Health Sciences		
Telephone:		Fax:                      Email:

Criteria	Evaluation <sup>1</sup>										
	Scientific Activity No. <sup>2</sup>										Sum
	1	2	3	4	5	6	7	8	9	10	
Patents											
WOS (ISI) journal publications											
Scopus journal publications											
Published/Edited/Translated books											
Funded Research Project											
Scientific Prizes											
Total Evaluation											
Signature						Date					

<sup>1</sup> Evaluation is according to Table 1

<sup>2</sup> Use extra evaluation forms when necessary. Put the total evaluation of the last form. Stable forms together

**Approval of the award executive committee**

Approved by committee meeting No.....date 14.....

Rejected by committee meeting No.....date 14.....

**Justifications**

.....

.....

.....

**Chairman Approval**

Name: ..... Signature: ..... Date: .....

Table 1 Evaluation table

Description of Criteria	Classification of Academic Department	
	Humanities	Basic Sciences and Engineering or Health Sciences
• No. of Patents or discoveries (Used=10 Not used =5)	0	10 or 5 (per patent)
• No. of ISI research papers	15 (per paper)	10 (per paper)
• No. of Scopus research papers	10 (per paper)	5 (per paper)
• No. of authored/translated/edited books (Authored=5 Otherwise=3)	5 or 3 (per book)	5 or 3 (per book)
• Funded research projects normalized to faculty members. (Key person only)	5 × No. of Funded research/ No. Faculty members	5 × No. of Funded research/ No. Faculty nmembers
• Faculty Members won international or national prizes	5 (per prize)	5 (per prize)



**Best Department in  
Scientific Research Award**

Prince Sattam Bin Abdulaziz University  
Vice Rectorate for Graduate Studies and Scientific Research

## Best Department in Scientific Research Award [Application Form]

Department Information			
Department Name:			
Classification: <input type="checkbox"/> Humanities <input type="checkbox"/> Basic Sciences or Engineering <input type="checkbox"/> Health Sciences			
Number of Teaching Staff:	Prof.	Associate Prof.	Assistant Prof.
Department chair Name:	Department Website:		
Email	Phone :	Fax:	Signature :
College Name:	Branch:	No. of Departments:	
College Dean Name:	College Website:		
Email:	Phone :	Fax	Signature :

Reference Information - Scientific Activities					
1. Registered Patents <sup>1</sup>					
No	Patent field and subject	Patent holder	Registration information	Year	NCAAA Approved <sup>2</sup>

2. Papers published in WOS (ISI) <sup>1</sup>			
No	Paper Title	Author(s)	Journal Name and Year

<sup>1</sup>Attach papers or Expand tables to accommodate more information

<sup>2</sup>NCAAA: National Commission for Academic Accreditation and assessment

3. Papers published in (Scopus) <sup>1</sup>			
No	Paper Title	Author(s)	Journal Name and Year

4. Published books <sup>1</sup>					
No	Book Title	Author Name	Publisher	Year	Authored/Translated

5. Funded Research Projects					
No	Project Title	Name of key Person	Period	Fund Amount	Fund Provider

<sup>1</sup>Attach papers or Expand tables to accommodate more information

<sup>2</sup>NCAAA: National Commission for Academic Accreditation and assessment

6. Scientific Prizes <sup>1</sup>						
No	Title of Prize	Prize Holder	Prize Provider	Year	NCAAA Approved <sup>2</sup>	International/ National/ Regional

### Required Supporting Documents

1. Approved Application form
2. College approval
3. Published papers
4. Authored/edited/translated books
5. Patents registration certificates
6. Prizes certificates

(Attach one original of all documents and three copies)

<sup>1</sup>Attach papers or Expand tables to accommodate more information

<sup>2</sup> NCAAA: National Commission for Academic Accreditation and assessment



## Best Department in Scientific Research Award [Evaluation Form]

Evaluator Personal Information			
Name:			
Academic Rank: <input type="checkbox"/> Prof. <input type="checkbox"/> Associate Prof. <input type="checkbox"/> Assistant Prof.			
Institute:		Specialty:	
Contact Information:      Phone :                      Mobile:                      Email:			
Address:		Postal Code	City
Bank name and Address: IBAN [Bank Account Number]			
Department Information			
Department Name:			
Classification: <input type="checkbox"/> Humanities <input type="checkbox"/> Basic Sciences or Engineering <input type="checkbox"/> Health Sciences			
Telephone:		Fax:	Email:
College Name:		University Branch:	
Telephone:		Fax:	Email:

Criteria	Evaluation <sup>1</sup>											
	Scientific Activity No. <sup>2</sup>										Sum	
	1	2	3	4	5	6	7	8	9	10		
• Patents												
• WOS (ISI) journal publications												
• Scopus journal publications												
• Published/Edited/Translated books												
• Funded Research Project												
• Scientific Prizes												
Total Evaluation												
Signature						Date						

<sup>1</sup> Evaluation is according to Table 1

<sup>2</sup> Use extra evaluation forms when necessary. Put the total evaluation of the last form. Stable forms together



Approval of the award executive committee	
<input type="checkbox"/>	Approved by committee meeting No.....date 14.....
<input type="checkbox"/>	Rejected by committee meeting No.....date 14.....
<b>Justifications</b>	
.....	
.....	
.....	
<b>Chairman Approval</b>	
Name: ..... Signature: ..... Date: .....	

Table 1 Evaluation table

Description of Criteria	Classification of Academic Department	
	Humanities	Basic Sciences and Engineering or Health Sciences
• No. of Patents or discoveries (Used=10 Not used =5)	0	10 or 5 (per patent)
• No. of ISI research papers	15 (per paper)	10 (per paper)
• No. of Scopus research papers	10 (per paper)	5 (per paper)
• No. of authored/translated/edited books (Authored=5 Otherwise=3)	5 or 3 (per book)	5 or 3 (per book)
• E. Funded research projects normalized to faculty members. (Key person only)	5 × No. of Funded research/ No. Faculty nmembers	5 × No. of Funded research/ No. Faculty nmembers
• Faculty Members won international or national prizes	5 (per prize)	5 (per prize)



**Scientific Research  
Publication Award**

Prince Sattam Bin Abdulaziz University  
Vice Rectorate for Graduate Studies and Scientific Research



## Scientific Research Publication Award [Application Form]

Applicant Information			
Name :			
Academic Rank:	Professor. <input type="checkbox"/>	Associate Prof. <input type="checkbox"/>	Assistant Prof. <input type="checkbox"/>
College :	Department:	Specialty:	
ID Number:		Joining Date:	
Contact Information:	Phone:	Mobile:	PSAU Email:

Scientific Activities				
1. Papers published in WOS (ISI)				
No	Paper Title	Total Author(s)	Journal name	Publication Date

2. Papers published in (Scopus)				
No	Paper Title	Total Author(s)	Journal name	Publication Date

3. Papers published in referred Arabic journals				
No	Paper Title	Total Author(s)	Journal name	Publication Date

I hereby declare that the above mentioned information is true.

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

#### Required Supporting Documents

1. Approved Application form
2. Applicant CV
3. Copy of published papers

## Scientific Research Publication Award [Evaluation Form]

Evaluator Personal Information					
Name:					
Academic Rank:    Prof. <input type="checkbox"/> Assistant Prof. <input type="checkbox"/> Associate Prof. <input type="checkbox"/>					
Institution:			Specialty:		
Contact Information: Phone/ Mobile:			Email:		
Address:		Postal Code:		City and Country:	
Bank name and Address:					
Bank Account Number [IBAN] :					
Applicant Information					
Name:			Academic Rank:		
College:		Department:		Specialty:	
Publication Record					
No	Publication Title	Journal Name and ISSN	Category ISI/Scopus/ Arabic Journal	Publication Date	Total No. of Authors

**Evaluation Criteria:**

Journal Category		WEB OF SCIENCE (ISI) Journals				SCOPUS Journals				ARABIC Journals				Total
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
AUTHORSHIP	Points	8	6	4	2	8	6	4	2	8	6	4	2	
First Author	1.00													
Second and with one other author (NOT a corresponding author)	0.50													
Second and with one other author (is a corresponding author also) (0.50+.05)	0.55													
Second and with many other authors (is NOT a corresponding author)	0.25													
Second and with many other authors (is a corresponding author) (0.25+.05)	0.30													
<b>GROSS SCORES</b>														
Multiplying Factors		1.40				1.25				1.35				
<b>NET SCORES</b>														

Evaluator Name: ..... Signature: ..... Date: .....

<b>Approval of the award executive committee</b>	
<input type="checkbox"/> Approved by committee meeting No.....date 14.....	
<input type="checkbox"/> Rejected by committee meeting No.....date 14.....	
<b>Justifications</b>	
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.....	
<b>Chairman Approval</b>	
Name: ..... Signature: ..... Date: .....	



**Book Authorship /  
Translation Award**

Prince Sattam Bin Abdulaziz University  
Vice Rectorate for Graduate Studies and Scientific Research





## Book Authorship /Translation Award [Application Form]

A. Applicant Information			
Name :			
Academic Rank: <input type="checkbox"/> Professor. <input type="checkbox"/> Associate Professor. <input type="checkbox"/> Assistant Professor.			
College :		Department:	Specialty:
ID Number:		Joining Date:	
Contact Information:	Tel:	Mobile	Email:
Co- Authors			
No	Name	Academic Rank	Affiliation

B. Reference Information of Books					
1. Authored Books					
No	Book Title	Specialty of the book	Publisher	Publication date	Co authors



2. Translated Books					
No	Book Title	Specialty of the book	Publisher	Translation Date	Co authors

I hereby declare that the above mentioned information is true.

Applicant Name:

Date:

Signature:

**Required Supporting Documents**

1. Three hard copies and an electronic version of the original and translated book
2. Any other supporting documents

## Book Authorship / Translation Award [Evaluation Form]

Evaluator Personal Information			
Name			
Academic Rank:	<input type="checkbox"/> Professor.	<input type="checkbox"/> Associate Prof.	<input type="checkbox"/> Assistant Prof.
Institution:		Specialty:	
Contact Information:	Phone :	Mobile:	Email:
Address:		Postal Code:	City:
Bank name and Address:			
Bank Account Number [IBAN ]			
Applicant Information			
Name:		Academic Rank	
College:	Department:	Specialty:	

B. Evaluation Points				
No.	Indicator		Evaluation	
			Maximum Points	Achieved Points
1	Clarity of Book Title to its Subject	Clarity of Title	10	
		Suitability of Contents	10	
2	Importance of the book	Academic	20	
		Social	10	
3	Book Layout and Presentation	Presentation	10	
		Layout	10	
4	Author contribution	Single	30	
		First author with others	20	
		Second author or more	10	
Total Points:			130	
Multiplying factor (authorship only)			1.2	
Net Score				
Refer to award bylaws for the detailed evaluation criteria				

Evaluator Name: ..... Signature: ..... Date: .....

Approval of the award executive committee	
<input type="checkbox"/>	Approved by committee meeting No.....date 14.....
<input type="checkbox"/>	Rejected by committee meeting No.....date 14.....
<b>Justifications</b>	
.....	
.....	
.....	
<b>Chairman Approval</b>	
Name: ..... Signature: ..... Date: .....	



**National Prizes's, Regional and  
International Winners Award**



Prince Sattam Bin Abdulaziz University  
Vice Rectorate for Graduate Studies and Scientific Research

## National, Regional and International Prize winners' Award [Application Form]

Applicant Information			
Name :			
Academic Rank:	Prof. <input type="checkbox"/>	Associate Prof. <input type="checkbox"/>	Assistant Prof. <input type="checkbox"/>
College :	Department:	Specialty:	
ID Number:	Joining Date:		
Contact Information:	Tel:	Mobile:	Email:

Co- Researchers			
No	Name	Academic Rank	Affiliation
1			
2			

Prizes [Statistics]				
Prize Type*	Prize Title	Discipline	Provider	Date/Year

I hereby declare that the above mentioned information is true			
Applicant Name:	Date:	Signature:	

### Required Supporting Documents

1. Approved application form
2. Copy of prizes documents and certificates
3. Applicant Curriculum Vitae (CV)
4. Any other supporting documents

\* Prize type (National - Regional - International) according to the National Commission for Academic Accreditation and assessment(NCAAA)

## National, Regional and International Prize winners' Award [Evaluation Form]

Evaluator Personal Information			
Name			
Academic Rank:	Prof. <input type="checkbox"/>	Associate Prof. <input type="checkbox"/>	Assistant Prof. <input type="checkbox"/>
Institution:		Specialty :	
Contact Information:	Phone :	Mobile:	Email:
Address:		Postal Code :	City :
Bank name and Address:			
Bank Account Number [IBAN ] :			
Applicant Information			
Name:		Academic Rank:	
College:	Department:	Specialty:	

Evaluation Points				
No		Criteria	Evaluation	
			Maximum Points	Achieved Points
1	Prize type*	International	80	
		Regional	50	
		National	30	
2	Leadership	Single	20	
		Joined	10	
Total Points:			100	

Evaluator Name: ..... Signature: ..... Date: .....

\* Prize type (a. National b. Regional c. International) according to National Commission for Academic Accreditation and assessment(NCAAA)

Approval of the award executive committee		
<input type="checkbox"/>	Approved by committee meeting No.....date 14.....	
<input type="checkbox"/>	Rejected by committee meeting No.....date 14.....	
<b>Justifications</b>		
.....		
.....		
.....		
<b>Chairman Approval</b>		
Name: .....	Signature: .....	Date: .....



# Inventions, Innovation and Patents of Inventions Award



Prince Sattam Bin Abdulaziz University  
Vice Rectorate for Graduate Studies and Scientific Research



## Inventions, Innovation and Patents of Inventions Award [Application Form]

Applicant Information			
Name :			
Academic Rank:	<input type="checkbox"/> Professor.	<input type="checkbox"/> Associate Prof.	<input type="checkbox"/> Assistant Prof.
College :	Department:	Specialty:	
ID Number:		Joining Date:	
Contact Information:	Tel:	Mobile	Email:

Co- Researchers			
No	Name	Academic Rank	Affiliation

Reference Information of patents				
No	Patent Title	Field	Provider	Date/Year
1				
2				
3				

I hereby declare that the above mentioned information is true.		
Applicant Name:	Date:	Signature:

### Required Supporting Documents

1. approved application form
2. Copy of patents registration certificates
3. Applicant Curriculum Vitae (CV)
4. Any other supporting documents

## Inventions, Innovations and Patent of Invention Award [Evaluation Form]

Evaluator Personal Information			
Name			
Academic Rank:	<input type="checkbox"/> Professor.	<input type="checkbox"/> Associate Prof.	<input type="checkbox"/> Assistant Prof.
Institution:	Specialty :		
Contact Information:	Phone :	Mobile:	Email:
Address:	Postal Code :	City:	
Bank name and Address:			
Bank Account Number [IBAN ] :			

Applicant Information		
Name:	Academic Rank	
College:	Department:	Specialty:

Evaluation				
Patents Award:			Evaluation	
No.	Criteria		Maximum Points	Achieved Points
1	Patent	International	20	
		National	15	
2	Classification of Patent	Applied	20	
		not applied	10	
3	Leadership	Single	20	
		Joined	10	
Total Points:			60	

Evaluator Name: ..... Signature: ..... Date: .....

\* Patent (Must be registered in USA or Japan or European office of patent registration or in King Abdulaziz City for Sciences and Technology ( KACST)

\*\* (have commercial or economic or social or scientific value )\*\*\* (scientific value only)



Approval of the award executive committee		
<input type="checkbox"/>	Approved by committee meeting No.....date 14.....	
<input type="checkbox"/>	Rejected by committee meeting No.....date 14.....	
<b>Justifications</b>		
.....		
.....		
.....		
<b>Chairman Approval</b>		
Name: .....	Signature: .....	Date: .....





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